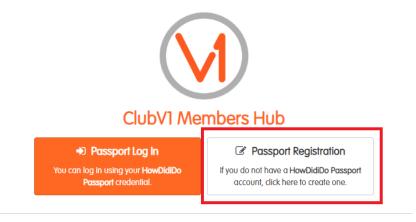
## <u>Guide:</u> <u>How to Register on the ClubV1 Members Hub</u>

To successfully register to the ClubV1 Members Hub on the website and APP, the email address you are using must match the email address the golf club holds within their secure database.

For Members who do not have a HowDidiDo Account:

- 1. Load the ClubV1 Members Hub via the App or via a web browser.
- 2. Choose the Option for "Passport Registration".



Privacy | Terms and Conditions | Support ©2018 - Club Systems International Ltd. 3. Enter your Email Address, Password and Full name in the Register Account page.

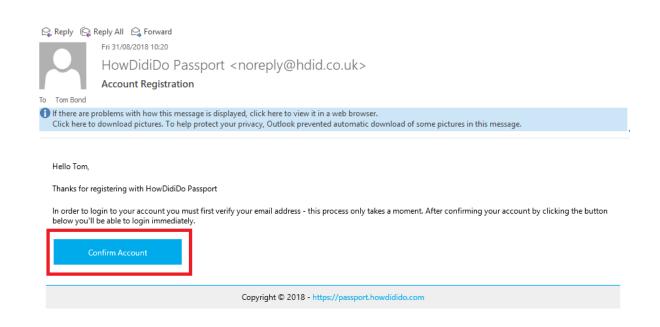
## **Register Account**

Registering an account is quick and easy. With a HowDidiDo Passport account you only need to login once to access multiple Club Systems services such as HowDidiDo, ClubSites and more.

Email	tom.bond@clubsystems.com
Password	•••••
Confirm	00000
orename	Tom
Surname	Bond
gister	

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3. An activation email will then be sent to your email inbox. You will then need to click on the Blue "Confirm Account" button to activate your registration.



4. Once you have clicked on the "Confirm Account" button you will be redirected to the HowDidiDo Passport Website, this is where you can update your password if ever needed.

#### Profile

Forename	Tom	
Surname	Bond	
If you wish to updat	te your password, please enter and confirm it below.	
New Password		
Confirm		
	te your account recovery options as well if you haven't already done so, to avoi ge your primary email address here.	d losing access to your account.
Please re-enter you	r current password to save the changes.	
Password		
Update		

 You will then need to go to the ClubV1 Members Hub and login with the details you registered with.

Once you have logged in you will be brought to this page:

### Switch Clubs

Linked Clubs

9 You are not linked	d with any clubs.
Search for Clubs	
f you're a member of a club that uses the ClubV1 Members Hub, please cli	ck below to search for clubs that you may link to.
Q Search For Clubs	

Your club may show in the Linked Club above, if it does then please select that and you will now be linked to your club and will now be on the ClubV1 Members Hub dashboard.

If, like in the image above, your club does not show up in the Linked Clubs section select the option to "Search for Clubs"

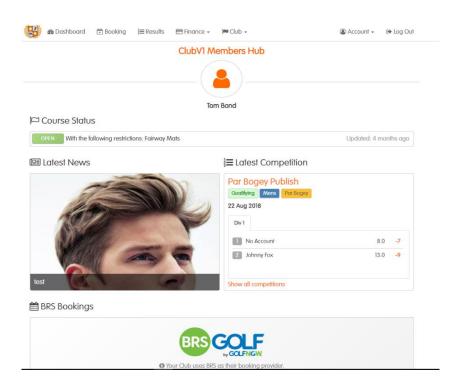
# 6. Once you choose the option for 'Search for Clubs' any club that has your email address on record will show up.

#### **Club Setup**

SUPPORT GOLF CLUB	Dev Golf Club
Account for Tom Bond	Account for Tom Bond
Please select from dropdown	Please select from dropdown
Continue	Please select from dropdown Twentywell Rise, Off Twentywell Lane, Sheffield, Yorkshire
Commu	4 Street Lane, Disley, Stockport, Greater Manchester 164 The Dashes, , Harlow, Essex
Priva	cy   Terms and Co Do not link to this hub

If you see your club show up you will then need to select the box saying "--- Please select from dropdown ---". When you select that three home addresses will appear, you will need to select the Home Address that applies to you and hit Confirm.

7. After that you will now be logged in and on the Dashboard screen like the one below.



#### For Members who have HowDidiDo Accounts:

If you already have an existing HowDidiDo account you will not need to register on the ClubV1 Members Hub.

HowDidiDo and the Members Hub both use what is called the HowDidiDo Passport. This is a universal Username and Password which works for both sites.

All you will need to do is login using the same Email Address and Password you use for HowDidiDo and you will be promoted to link your Members Hub account to you Home Club.

We hope this Guide has been useful, informative and hope you enjoy your time using the ClubV1 Members Hub and find it useful for your Membership needs. We appreciate any feedback you can give us regarding the Hub.

If you have any feedback, queries or are experiencing any difficulties with the Members Hub, please send us an email to the address <u>membersapp@clubsystems.com</u>